

St Breward School PTA Meeting



Date	Tuesday 3rd March 2020
Time	2pm
Location	St Breward School
Chair	Susan Samm
Attendees	Susan Samm, Sarah Vincent, Jo Best, Kim Burnard, Abi Nankivell, Becky Biddick, Michelle Coleman, Helen French
Apologies	Helen Ward, Jane Moore

1. Welcome and Apologies

Apologise noted

2. Review of previous minutes

To be reviewed during the meeting.

3. Finance

Bodmin firework committee having kindly donated £200 towards our Jellyfish stay and play.

We have been asked to pay for the dolphins surfing lessons for 2018 as it is a recurring historical commitment which had been agreed some time ago. We agree to this spending as it will fall into the revised plan of each class having their own spending from now on.

As a new idea we have discussed and agreed that every year each class will be allocated £500 from the PTA which they can choose to spend on whatever they like to benefit the class. We are hoping in future that this money will be used for things like the trips, surfing lessons, equipment or towards things needed for garden projects etc

We have also then discussed that the PTA would like to pay for transport costs on school trips if we are in a financial position to do so. This would mean that we are giving fair opportunities for funds across the entire school.

And that we would consider paying for whole school opportunities such as workshops providing everyone will benefit again this would depend on the PTA accounts being in a position to do so.

It has been brought to the attention of the committee that the school currently uses the PTA bank account to simplify the way they get paid for the community photocopying which is provided by the school. This does make matters complicated as it makes our accounts look better than they are. In a bid to stay as transparent and simple for all to see we have requested that this no longer happens.

We have separately agreed to continue to pay the school for all PTA photocopying at a cost of £50 a year.

Tuck shop so far this year has raised a healthy £70 approx.

4. Ten Tors

Helen French has offered to head this year's team for the Ten Tors splitting any money raised between the PTA and the air ambulance.

Susan and Sarah have both offered to be extra members of the team if needed.

5. Easter Egg Hunt

Susan and Sarah are to work on this next week so it is ready to go live before Easter break on the 27th March.

We are going to ask different places to display a letter and formulate a map for the children to follow. The places confirmed so far are the school gate, Susan's house, Kim's house, Jo's house. The places we shall enquire to if they are happy to help will be the shop window, the locked noticed board near school, the doctors surgery window, the church, the methodist chapel and the band room. More details etc to follow next week. We acknowledge that we need to put a disclaimer on the entry form as the activity is outside of school and during the holidays, so it will remain the responsibility of the childs/childrens parents and not the schools for their well being.

6. Bags 2 school.

Our next date has been booked for the 5th May. The bags will be delivered the week commencing 23rd March and will only consist of 75 bags this time as we already have quite a large number left over from our previous time.

7. Garden party 16th May 2020

The music has been booked for the garden party at a cost of £250.

Jo has suggested a great new idea in regards to the food on the day, as time was somewhat limited today we will discuss this more in the next meeting. Susan has offered to look into the bouncy castle options for the day. We are hoping that we can find someone who will allow us to pay them a fixed fee in return for them being present on the day and who holds their own public liability insurance as the school can not be held liable for any incidents on the day. Abi has been doing a fabulous job of getting awesome raffle prizes for this year's summer raffle. Unlike previous years where there has been a hamper made up by our previous secretary we have decided to choose the top prizes from the already large list of donated prizes. The best way will be to send each member the list and for them to choose their top three. Hopefully there will be some more popular items and we will list the top three on our raffle ticket. Once this is done Sarah will contact last year's raffle ticket supplier to get these purchased and printed in anticipation of them being sold.

8. AOB

The PTA has been asked if we could fund a whole school workshop on insects, arachnids, lizards and the like. The cost would be £195 for 3 hours, an hour for each class. We have agreed to this spending as it is for the whole school.

The PTA has been asked to provide the funds for white stain sealing paint and normal white emulsion for the library area as this is being given a makeover in the Easter holidays. The PTA has agreed to this spending.

In recent days there have been a few issues arising from the school facebook page. It is believed that this was originally set up by the PTA but over the years the admins have not been overly involved with the PTA and this has led to problems. As a group today we have taken the decision to formally take control of the page and to set the chair and secretary as the page admins, the admin roles will remain with the posts of the PTA and are subject to change each year if necessary. All posts will have to be approved by one of them in the hope that we can keep the page and all of its membership in line with the reason it was first created. We have also checked as a group that everyone who is a member still has links with the school, we want to make it clear that its purpose is to provide information within our small community and that everyone who wishes to support the school via the PTA is welcomed. Over the next week we will double check and amend its 'about' section and make the name of the page reflect that it is run by the PTA members. This will be followed by a short update post on how the page will work from now on. Also Jo has suggested that for dates etc we have a note pinned to the top of the

page suggesting that people use the calendar on the school website. This will all be done as soon as possible but as of today all posts will need to be approved by admin.

There has been interest from people who would like to become members of the PTA. This is exciting news as we need more people, desperately. It is noted that our new time may not suit everyone and if this is the case that perhaps we could have alternate afternoon and evening meetings to accommodate more people. This can be done if necessary in the future.

9. Date of next meeting

Tuesday 21st April 2020